

Appendix A

Agreement to Serve as a Calontir Local Seneschal for

Name of Local Group, Contact Area, or Kingdom Deputy Office

Y N I agree to serve as a local seneschal within the Kingdom of Calontir. I understand that the office of seneschal is the legal representative for the local branch.

Y N I have submitted a background check form (Appendix B) to SCA corporate.

Y N I have read the Calontir Seneschal's Handbook, a copy of which is permanently in the files of the local office and also available online through calontir.org.

Y N I have read the Society Seneschal's Handbook, a copy of which is permanently in the files of the local office and also available online through calontir.org.

Y N I have read Calontir Financial Policy and Seneschal Financial Responsibilities (Appendix C).

Y N I understand that I must maintain a current SCA membership, file timely reports, and CANNOT hold the office of Exchequer while fulfilling the duties of Seneschal.

Y N I understand that I must provide my SCA name, modern name and an email address for publication on the Calontir website, calontir.org and in the Calontir newsletter, The Mews. This do not have to be my personal email address.

Contact Information for Publication (must include SCA/Modern name and email address used for the office. Ph # is optional.)

SCA

Name: _____

Modern

Name: _____

Phone Number: _____ **Email:** _____

Private Contact Information

Street Address: _____ **City, State, Zip** _____

Phone Number: _____ **Email:** _____

Legal Signature ____/____/____
Date **Membership #** ____/____/____
Expiration Date

Send this completed form, along with a copy of your Membership card and ID to the Kingdom Seneschal.